



NEEDS YOU!

WHY WOULDN'T YOU WANT TO BE PART OF:

- The **OLDEST** voluntary organisation in Aldeburgh – established more than 200 years ago!
- The **BIGGEST** annual event in the town run by volunteers.
- An **INCLUSIVE** event involving residents, visitors and businesses.
- An event that **SUPPORTS THE COMMUNITY**, giving local charities and organisations around £10,000 every year.

All our volunteers are briefed beforehand - Sign up now!

The main day of the Carnival is always the third Monday in August with event over the previous Saturday and Sunday.

What help do we need? With such a diverse programme, we will have a job that will fit your skill set. There is a job for everyone whether:

- You have lots of time or just a couple of hours to spare.
- You are young and fit
- Older and less mobile

Thank you for your support, it is very much appreciated and greatly valued by the Carnival Committee.

REMEMBER – WE ARE ASKING FOR A COMMITMENT OVER JUST ONE WEEKEND EACH YEAR - THE REST OF THE YEAR IS YOUR OWN!

THE BIG EVENT!

Saturday:

- Carnival Music Event at various venues in the town
- Lollipop Hunt on beach
- Fundraising through the Duck Race, Silent Auction, sales of draw tickets and programmes.

Sunday:

- 10k Mini Marathon
- Punch and Judy Shows,
- Children's Sports
- Egg Boat Race
- Fundraising through the Duck Race, Silent Auction, sales of draw tickets and programmes.
- Songs of Praise – organised independently by religious leaders in the town.

Monday:

- Firing of Fair-Weather Rocket
- Swimming Races
- Lifeboat launch and demonstration (subject to operational requirements) organised independently by the RNLI
- Judging of entries (decorated premises and carnival procession)
- Carnival Procession
- Prize Giving
- Carnival Queen's visit to the Fun Fair
- Evening entertainment in the High Street
- Lantern Procession
- Firework Display.
- Fundraising through sales of draw tickets and programmes.

COLLECTING CASH IS VITAL!

The event costs over £40,000 to stage – over 20% of income comes from collections!

Carnival Parade Collectors

We aim to deploy a crack team of Carnival Parade Collectors. The CPCs' role is to engage with the crowd along a specific strip of the parade route. In previous years some onlookers have not been able to reach a bucket nor realised the importance of helping to fund the carnival. In a friendly and jovial manner, the CPC's will give everyone in the crowd from the front to the back row the opportunity to donate.



Commitment: The afternoon of the parade and a briefing session over lunch a few weeks previously.

Contact:

Bridget Overton bridget.c.overton@btinternet.com
T 01728 453268 M 07966 465985

Evening Collectors

Our evening collectors are the life blood of our fireworks display. The ECTs are located at strategic points around the town with the aim of collecting at least £1.00 from everyone attending the fireworks and/or the evening entertainment in the High Street. The lantern parade and fireworks are always a fitting close to the Carnival and this is an excellent opportunity to welcome people to the evening's entertainment and help raise funds.

Commitment: A couple of hours or more from 5pm on the Monday evening.

Contact:

Alan Collett
E alan.collett6@btinternet.com
T 01728 454585 M 07762 300050

MARSHALLING THE CARNIVAL PARADE

Being a parade marshal is one of the most fun jobs you can have on Carnival Day.

The role involves:

- Assembling the parade entrants into the correct class.
- Making sure they are all in place for the judging.
- Following your group in the parade, making sure that they keep up with the pace of the parade and that participants are safe.
- Keeping a sharp eye out to ensure that, that in the excitement of the moment, the participants do not get over boisterous and that no “missiles” (such as lollypops with sticks or larger hard sweets) are thrown from the floats (there is no problem if goods are handed out by pedestrians alongside the entry) that could cause harm or encourage young children into the path of moving vehicles.

You will have access to radio communication and the backup of the stewards and emergency teams i.e. Police and St Johns Ambulance at all times.

Commitment: From 2.00pm when entrants arrive for judging then accompanying the parade when it leaves Market Cross Place at 3.15pm until it returns at approximately 4.30pm. A fair amount of walking is involved.

Contact:

Sue Allen

E fabsueallen@hotmail.com

T 01728 453490

STEWARDS ARE KEY TO SAFETY

One of the most important and rewarding roles in the carnival procession is that of the STEWARDING.

Stewards are needed for:

- The Carnival Procession – 2.30pm until 4.30pm
- The Evening Entertainment – 6.30pm until 9.00pm
- The Fireworks – 8.00pm until 10pm

Stewards are responsible for the wellbeing and the safety of the public, helping with any queries and incidents that may occur:

Particular concerns are:

During the Carnival Procession, to ensure that viewers:

- Are not subjected to over boisterous and bad behavior
- Keep on the footpaths and well clear of moving vehicles as the parade passes.
- Are aware that the carnival procession returns along the same route, hopefully deterring them from following the parade.

During the evening entertainment:

- Ensuring that those who join in the Samba Band entertainment leave the performance arena promptly at the end.

During the Lantern Procession and Firework Display:

- Ensuring that the procession is safe and that viewers keep out of the firework drop zone.

Each steward covers a designated area, so this role is very suitable for someone who does not want to walk too far. They have access to radio communication and the backup of the teams on hand to deal with possible situations e.g. Police and St Johns Ambulance.

Commitment: Varies, depending on the session being covered.

Contact:

Sian Hart

E sian.hart@gmail.com

T 17947599133

TRANSPORT LOGISTICS!

The role of the Traffic Management Team is to:

- Engage with drivers in directing them into site specific Car Parks set up especially for Carnival Day.
- Redirect traffic away from the Town Centre in order to safeguard all carnival participants & visitors at specific times of the day.
- Manage the traffic flow in a safe and controlled way so as to prevent 'grid lock' occurring.
- Support the Traffic Management Scheme as implemented by the Traffic Manager and licensed contractor.



Full briefing and instructions will be given to team members and designated areas are managed on a rotational basis so that everyone can enjoy their day.

Commitment: If you would like to join in and can spare a few hours throughout the day (but particularly in the evening) we would be very grateful - we do have fun too.

Contact: Catherine Palmer:

E: palmec@btinternet.com

T: 01728454767.

THE FIREWORK TEAM

The carnival ends with a spectacular firework display opposite the Wentworth Hotel. This must be a safe finale to ensure that everyone goes home happy.

The leader of the firework team will liaise with the contractor regarding the drop zone – the size and siting depends largely on the wind direction and weather forecast.

The team will stake out the zone and use either rope or fencing to ensure that the crowd does not encroach.

The contractor also requires help with getting the fireworks across the shingle – this involves laying down about 50m of interlocking matting.

The team will remove all the equipment on Tuesday morning.

Commitment: About an hour on Carnival day (late afternoon) and another hour or so on the following day.

Contact:

Judy Gowen, Carnival Secretary

E: dudley.gowen@btinternet.com

T: 01394383422.



LETTER DELIVERY!

Each year, the Mayor (who is chair of the carnival committee) writes an appeal letter which is delivered to every household in the town in late July/early August. The purpose of this is to:

- Ask for financial contributions
- Encourage entries in the carnival procession
- Request help with the event
- Advise householders of the extensive traffic arrangements that will be in force
- Provide an opportunity to join the Carnival Club



We need a team of people who will deliver the letters! They are not addressed to specific properties but each team member will get an adequate supply to cover the number of properties in their designated streets.

This is a task that can be done in your own time but requires volunteers who are reasonably fit and keen to get some healthy exercise! Children and Grandchildren can help too!

Commitment: Will vary, depending on the number of roads covered and the distance between properties. Can be tailor made to fit your availability!

Contact:

Judy Gowen, Carnival Secretary
E: dudley.gowen@btinternet.com
T: 01394383422.

MOVERS AND SHIFTERS – THE FACILITIES TEAM

Carnival weekend involves a lot of equipment being set up and moved about for the various events. There are crowd control barriers, gazebos, tables and chairs which have to be set out and packed up at the end of each day.

All of this is done by a willing team who are kept busy whilst having fun. Some work all day whilst others help for a couple of hours when they can. It would be great if we could boost the team for the evening of carnival day!

Commitment: You need to be fit to be in this team but any time that you can spare would be appreciated.

Contact:-

Neil Godbold, Facilities Manager

E: ngodbold6@gmail.com

T: 07730 599415

THE SALES TEAM

We need a great sales team to sell draw tickets, programmes and entry forms. We sell from a table in the High Street (Outside the jewelers) during the latter part of July and in August up to and including carnival day. Over carnival weekend we also sell from our Information Point on the sea front greens south of the Moot Hall. If you are a people person and want a job where you are sitting down, this is the one for you!

Commitment: The sales team operate a rota system, so any time you can give will work for us.

Contact:

Maureen Wiseman, Draw Promoter

E: maureenwiseman@btinternet.com

T: 01728 454238.

GOING, GOING



... GONE
to you?

Silent Auction

This event, introduced in 2004 by Tony Bone, now raises around £2000 every year – a very important fund raiser for us. Tony now wants to hand it over so we are looking for someone who can:

- Approach businesses to find interesting lots for the auction – these can vary widely in value and nature from an overnight stay in a local hotel to a £20 gift voucher. This work starts early in the year – lots secured by May appear in the carnival programme and those that come in later are added to the website.
- Keep our webmaster informed of all the lots so that they can appear on the on-line auction site.
- Keep track of the bidding – bids come in either on-line, by email or in person over carnival Saturday and Sunday – some may have to be ‘checked out’ to ensure they are genuine.
- Manage the silent auction gazebo on the Moot Hall greens on both Saturday and Sunday. This features all the lots so passers by can see what is on offer.
- Determine the winning bid, contact the bidder, deliver the lot and collect the money!

Commitment: There is no denying that this is a big job, but other members of the carnival committee help with the task of acquiring the lots and the webmaster does a great job with the technology! The main commitment is the two weeks either side of carnival weekend and of course the weekend itself!

Contact:

Judy Gowen, Carnival Secretary

E: dudley.gowen@btinternet.com

T: 01394383422.

Banner: YOUR CARNIVAL NEEDS YOU!



**TO CONTINUE AS
PART OF YOUR
COMMUNITY, IT
NEEDS YOUR HELP TO SURVIVE**

Follow us on:



Name

Address

Tel No:

Mobile:

Email:

TO VOLUNTEER TO HELP:

Contact the appropriate person for the job you are interested in direct

Or complete and return this form and we will get in touch with you!

YES! I AM HAPPY TO HELP WITH:

TO BECOME A CLUB MEMBER –

and receive a free programme, members badge and car sticker

Membership Category [tick appropriate box]:

- Annual Full Member £5
- Annual Family Member £5 + £1 for each additional member of the family
- Annual Junior Member (Under 18 yrs) £1
- Life Member £50

Please make cheques payable to: **Aldeburgh Olde Marine Regatta and Carnival Club**

WHY NOT GET IN TOUCH:

Email: info@aldeburghcarnival.com

Via our website: www.aldeburghcarnival.com

Send to: **The Membership Secretary, 11 Beaconsfield Rd, Aldeburgh, IP15 5HF.**

Or drop in to Flick & Sons, 134 High Street, Aldeburgh **Or** leave at the draw table