



**Over
1400
hours**

**of things to do
– could you
lend a
hand?**

VOLUNTEERS ARE PART OF:

- The **OLDEST** voluntary organisation in Aldeburgh – established more than 200 years ago!
- The **BIGGEST** annual event in the town run by volunteers.
- An **INCLUSIVE** event involving residents, visitors and businesses.
- An event that **SUPPORTS THE COMMUNITY**, giving local charities and organisations around £10,000 every year.

The main day of the Carnival is always the third Monday in August with events over the previous Saturday and Sunday.

What help do we need? There are over 1400 hours effort involved! With such a diverse programme, we will have a job that will fit your skill set.

BENEFITS FOR YOU:

- Free car parking on carnival day
- Training
- Being part of the glue that holds a community together and makes it a better place.
- Improved Self-Esteem
- Meeting friends

WHY NOT GET INVOLVED?

Carnival takes place over one weekend –
the rest of the year is your own!

THE BIG EVENT!

Saturday:

- Carnival Music Event on the beach
- Fundraising through
 - Sales of wrist bands at Giant Kites and the Music Event
 - The Duck Race
 - Silent Auction
 - Sales of draw tickets, programmes and merchandise.

Sunday:

- 10k Mini Marathon
- Punch and Judy Shows
- Egg Boat Race
- Fundraising through
 - Sales of wrist bands at Giant Kites
 - The Duck Race
 - Silent Auction
- Songs of Praise – organised independently by religious leaders in the town.

Monday:

- Firing of Fair-Weather Rocket
- Swimming Races
- Lifeboat launch and demonstration (subject to operational requirements) organised independently by the RNLI
- Judging of entries (decorated premises and carnival procession)
- Carnival Procession
- Carnival Queen's visit to the Fun Fair
- Evening entertainment in the High Street
- Lantern Procession
- Firework Display.
- Fundraising through
 - Sales of wrist Bands
 - Sales of draw tickets, programmes and merchandise
 - Collecting buckets and cashless donations

RAISING FUNDS

The event costs over £50,000 to stage – over 20% of income comes from donations!

Whilst collecting buckets still play their part, we have to get smart!

We aim to deploy a crack team volunteers who can to engage with the crowd in a friendly and jovial manner, inviting them to donate by:

- Buying a wristband
- Giving cash
- Making an on-line donation using their card or their phone.

We would like this to happen at:

Carnival Events held on Saturday

- Giant Kites 11am – 9pm
- Saturday Music 2pm – 6pm
- The Duck Race 4pm – 5pm

Carnival Events held on Sunday

- Giant Kites 11am – 4pm
- Punch & Judy 11.45am – 12.30pm and 2.15pm to 3.00pm
- The Duck and Egg Boat Races Race 4pm – 5.30pm

Carnival held on Monday

- Carnival Procession 2.30pm – 4.30pm
- Dancing in the Street 6.45pm – 8.30pm
- The Fireworks 7.30pm – 9.30pm

Commitment: A short training session and as much time as you can manage.

Contact:

Susie Rixon

E: Susierixon3@gmail.com

T: 07887824136

THE SALES TEAM

We need a great sales team to sell draw tickets, programmes, entry forms, lanterns and merchandise. We start selling on the 1st August and finish on carnival day. Sales points are the table outside Riley and Riley until Thursday 8th, then move into the Pop-Up shop from Friday 9th to Sunday 18th. Over carnival weekend we sell from our Information Point on the sea front greens south of the Moot Hall.

If you are a people person and want a job where you are sitting down, this is the one for you!

Commitment: The sales team operate a rota system, so any time you can give will work for us.

Contact:

Hazel Das, Draw Promoter

E: hazeldas@me.com

T: 01728 453424

LOGISTICS

Carnival involves a lot of equipment being set up and moved about for the various events. This work starts on the Friday before carnival weekend and doesn't stop until the Tuesday when all the clearing up has been done.

There are crowd control barriers, gazebos, tables and chairs which have to be set out and packed up at the end of each day.

All of this is done by a willing team who are kept busy whilst having fun. Some work all day whilst others help for a couple of hours when they can. It would be great if we could boost the team for the evening of carnival day!

Commitment: You need to be fit to be in this team but any time that you can spare would be appreciated.

Contact:-

Neil Godbold

E: ngodbold6@gmail.com

T: 07730 599415

MARSHALS AND STEWARDS

MARSHALS are required for the 10k Mini Marathon on Sunday and during the Carnival Procession when their role involves:

- Assembling the parade entrants into the correct class for judging.
- Accompanying your class in the procession, making sure that they keep up with the pace and that participants are safe.
- Keeping a sharp eye out to ensure that, in the excitement of the moment, the participants do not get over boisterous when interacting with the crowd

Commitment:

For the 10k Mini-Marathon: From 9.30 until 11.45

For the carnival procession: From 2.00pm until approximately 4.30pm.

STEWARDS are on duty to keep onlookers safe during:

- The Carnival Procession – 2.30pm until 4.30pm
- The Evening Entertainment – 6.30pm until 8.45pm
- The Fireworks – 8.00pm until 10.00pm

Their concern is for the wellbeing and the safety of the public, helping with any queries and incidents that may occur, in particular:

During the Carnival and Lantern Processions ensuring that onlookers keep on the footpaths, clear of moving vehicles and lanterns.

During the evening entertainment to provide safety advice

At the Firework Display ensuring that onlookers keep out of the firework drop zone.

Each steward covers a designated area, so this role is very suitable for someone who does not want to walk too far. Not all stewards are volunteers, in hot spots they are paid professionals.

Commitment: Varies, depending on the session being covered.

Marshals and Stewards have access to radio communication and there are Police and St John Ambulance backup teams to hand.

Contacts:

For Carnival Day

Zoe Billingham

E zoebillingham@me.com

T 07565 480157

For the 10k Mini-Marathon

Simon Watts

E thewattsies@hotmail.com

T 07487 719964

CARNIVAL DAY - MONDAY 19 AUGUST

IN THE MORNING & AFTERNOON

Slot No	0800 to 0900	0900 to 1000	1000 to 1100	1100 to 1200	1200 to 1300	1300 to 1400	1400 to 1500	1500 to 1600	1600 to 1700
1									
2									
3									
4									
5									
6									
1									
2									
3									
4									
5									
6									

WHEN ARE YOU AVAILABLE?

How to let us know:

Complete this form by ticking your availability in the appropriate time slots.

Your Name:

Your Contact Details

Send your form to 114 High Street,
Aldeburgh



OR
Use this QR Code
and we will be in touch

IN THE AFTERNOON

Slot No	14.00 to 16.30	14.00 to 16.30	14.00 to 16.30	14.00 to 16.30
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				

Marshalling in the Carnival Procession

Stewarding during the Carnival Procession

Raising Funds in the Procession

IN THE EVENING

Slot No	18.00 to 21.00	18.00 to 21.00	19.00 To 22.00	1700 to 1800	1800 to 1900	1900 to 2000	2000 to 2100	2100 to 2200
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								

Stewarding Dancing in the Street

Stewarding Fireworks Arena

Raising Funds at Dancing in the Street

Raising Funds at the Fireworks

Lantern Sales

Logistics

SATURDAY, 17 AUGUST												SUNDAY, 18 AUGUST												TUES 19 AUGUST											
		Slot No	8.00 to 9.00	9.00 to 10.00	10.00 to 11.00	11.00 to 12.00	12.00 to 13.00	13.00 to 14.00	14.00 to 15.00	15.00 to 16.00	16.00 to 17.00	17.00 to 18.00	18.00 to 19.00	19.00 to 20.00			Slot No																		
Logistics		1																Counting the pennies in the church hall from 8.30am																	
	Raising Funds	Giant Kites	1																																
		Music on the Beach	1																																
Raising Funds	Silent Auction	2																																	
		3																																	
	The Duck Race	1																																	
Sales	Draw Table	2																																	
		1																																	
	Ducks	3																																	
SUNDAY, 18 AUGUST																																			
Logistics		1																DRAW TABLE OUTSIDE RILEY 7& RILEY - 10am - 1pm and 1pm to 4pm																	
	Raising Funds	Giant Kites	1															POP-UP SHOP 114 HIGH STREET 10am - 1pm and 1pm to 4pm																	
		Silent Auction	2																																
Raising Funds	Punch & Judy Shows	1																																	
		2																																	
Sales	Draw Table	1																																	
		2																																	
	Ducks	3																																	
THE 10K MINI MARATHON - MARSHALLING THE ROUTE 9.30 - 11.45																																			
Slot no	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24											